

## How to sign up for the BC Vocal Music e mail list



This document will walk you through the steps helping you to sign up for the vocal music list serve that we have through yahoo groups. These are a few reasons that we use this service versus a straight e mail list from the school.

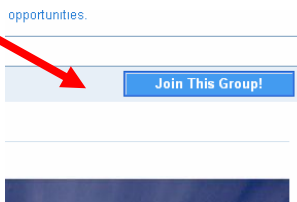
1. You can choose **options** that will allow you to only receive e mails you wish to receive
2. You can **add and remove** your own e mail to the server on your own
3. Once your child graduates you can choose to **remove** your name, or continue to receive e mails and keep updated on activities in the department.
4. **Anyone** (who is approved) can join the list, even if they are not a current student or parent.

Also: FYI...this is a controlled group. **You will NOT receive SPAM** of any type or inappropriate e mails. This is why Mr. Hayden needs to approve the members and at the very end you will be sent a confirmation e mail to finalize your membership.

### Follow these easy steps.

1. Go to this website <http://groups.yahoo.com/group/bcvocalmusic/>

2. Click the “Join this group” button, right above the Celebration Co. picture



3. Click on “Sign Up”



4. Fill in the information on that page

The alternate e mail is where you would put in the e mail to which you want BC vocal music e mails to be sent (your yahoo ID is NOT necessarily an e mail account you need to ever check if you don't want to. It's just a piece of the registration process)

**Create Your Yahoo! ID**

First name: Benny  
 Last name: Bobcat  
 Preferred content: Yahoo! U.S.  
 Gender: Male  
 Yahoo! ID: benny\_bobcat@yahoo.com  
 Password: \*\*\*\*\*  
 Re-type password: \*\*\*\*\*

**If You Forget Your Password...**

Security question: What was your high school mascot?  
 Your answer: benny the bobcat  
 Birthday: [Select a Month] dd / [Select a Year] yy  
 ZIP/Postal code: 52346  
 Alternate Email: [ ]

5.

6. Provide the security code and click "I agree" to agree to the terms of service

**Verify Your Registration**

\* Enter the code shown: eTus  
 This helps Yahoo! prevent automated registrations.

**Terms of Service**

Please review the following terms and indicate your agreement below.

I, ACCEPTANCE OF TERMS  
 Yahoo! Inc. ("Yahoo!") welcomes you. Yahoo! provides its service to you subject to the following Terms of Service ("TOS"), which may be...  
 By clicking "I Agree" you agree and consent to (a) the Yahoo! Terms of Service and Privacy Policy, and (b) receive required notices from Yahoo! electronically.

7. This is the next page you will see. Click **HERE**

**YAHOO! GROUPS**

Registration Completed: Welcome benny\_bobcat!

A confirmation message has been sent to the Email Address you provided. Please read the email and follow the instructions to fully activate your account.

Your Yahoo! ID: benny\_bobcat  
 Your Yahoo! Mail Address: benny\_bobcat@yahoo.com  
 Your Alternate Email: bennythebobcat@netins.net

If you forget your password you will be asked for the following information.  
 Security Question: What was your high school mascot?  
 Your Answer: benny the bobcat  
 Date of Birth: October 31, 1988  
 ZIP/Postal Code: 52346

Your Marketing Preferences: Select and customize the categories of communications you receive about Yahoo! Products and services. You can also choose to opt-out of each.

Yes, get Yahoo! Toolbar and search the web from anywhere.

8. Check contact information and provide a comment so the moderator knows you are a legitimate group member (helps us prevent spamming)

**Step 1: Your Contact Information**

The profile shown below will be used to identify you when you access phones, messages, and other great features of your Yahoo! Group. The email address will be used for group messages.

**Yahoo! Profile**  
 This profile will be used to identify you when you access the group's Web features.  
 benny\_bobcat (Add new profile)

**Email Address**  
 This email address will be used for group messages.  
 benny\_bobcat@yahoo.com (Add new email address)

The following email addresses from Account Info are not available for this membership:  
 bennythebobcat@netins.net (Verify)  
 If you want to use one of the unverified email addresses, please click on the "Verify" links. Verification ensures that you are the owner of the email address.

**Comment to Owner**  
 Please tell the group owner about yourself and why you would like to join the group (200 characters maximum).  
 I am the school mascot and want to know what is going on in the vocal music department

9. Complete steps 2 and 3 to suit your preferences and enter security code

Step 2. Message Delivery  
Yahoo! Groups lets you choose how you stay in touch.

Individual Email  
The option to choose if you want to get each group message and special notice individually and immediately, as it's posted.

Daily Digest  
The option to choose if you want to see all messages but limit the amount of email you receive. We'll compile an email of up to 25 messages and send daily (special notices too).

Special Notices - Receive only important email notices from the group moderator.


Web Only - Don't get notified of the latest happenings. Read messages only on the web.

Step 3. Message Preference  
Select a display format for any email messages you may receive. (See samples)

Fully Featured *New & Improved!*

Traditional

Enter the text as it is shown in the box below. This step helps Yahoo! prevent automated registrations.



10. Click "Join"

11. This is the last screen indicating that you will receive an e mail when your membership has been approved. **You're all done!!**

**Membership Pending** [Membership Pending Help](#)

Your membership request has been submitted to the group [bcvocalmusic!](#) You will receive a confirmation email when your membership has been approved. Until then, you can find other groups to join or create your own by visiting the Yahoo! Groups home page.

[Back to Yahoo! Groups Home Page](#)